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航空组织

Ref.: T 8/3.5 :AP008/15 (CNS)

20 January 2015

Subject: First Meeting of the Asia/Pacific ATS Inter-Facility
Data-Link Communication Implementation Task Force (APA TF/1)
of APANPIRG (*Bangkok, Thailand, from 16 - 18 June 2015*)

Action Required: Reply at your earliest convenience,
preferably, before **15 April 2015**

Sir/Madam,

I have the honor to invite your Administration to the First Meeting of the Asia/Pacific ATS Inter-Facility Data-Link Communication Implementation Task Force of Asia/Pacific Air Navigation Planning and Implementation Regional Group (APANPIRG APA TF/1) to be held at the ICAO Regional Office, Bangkok, from 16 to 18 June 2015.

You may wish to recall that based on APANPIRG Conclusion 24/17 - AIDC Implementation and Conclusion 24/27 - Prioritization of AIDC Implementation to Address LHDs, and the continued incidence of LHDs in the BOB and SCS area, APANPIRG 25th meeting made the following Decision:

Decision APANPIRG 25/37 – AIDC Implementation Task Force

That, the AIDC Implementation Task Force be established with Terms of Reference provided in APANPIRG/25/WP09, Appendix D.

The terms of reference are provided in **Attachment 1** for your ease of reference.

The objectives are to solve identified problems in an effective manner in the short term and support the achievement of AIDC-related regional targets of the Seamless ATM Plan (phase 1 target for 2015 and prepare implementation of phase 2 target for 2018 as far as practicable) in the mid-term.

The Task Force is expected to promote harmonization in AIDC Implementation by having participating Administrations to exchange and coordinate their implementation plan and modalities bilaterally in compliance with the following Conclusion:

...2/

Conclusion APANPIRG 25/38 – Harmonization for AIDC Implementation

That, States/Administrations in the APAC Region be urged to share their implementation plans and experiences with concerned States for an expeditious AIDC implementation in a harmonized and timely manner.

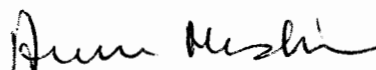
In order to enable the Task Force to meet its objectives, Administrations are requested to nominate two CNS/ATM experts with sound operational and technical knowledge in AIDC respectively. IATA, CANSO, IFATCA and the concerned Administrations in the neighbouring ICAO Regions are also invited to make arrangement for their experts on AIDC to contribute to the work of the Task Force.

The provisional agenda of the meeting is provided in **Attachment 2**. A meeting bulletin containing information about the meeting arrangements is provided in **Attachment 3**.

I shall be grateful if you could make necessary arrangements for nominating the qualified Subject Matter Expert (s) from your Administration to participate in the meeting and forward the Nomination Form provided at **Attachment 4** to this Office by **15 April 2015**.

I would appreciate if your nominated expert (s) would review the tentative agenda items and propose necessary changes and prepare papers for discussion in MS Word and/or Power Point, as appropriate. I would also appreciate if such contributions to the meeting could be forwarded to APAC@icao.int by **29 May 2015**.

Accept, Sir/Madam, the assurances of my highest consideration.


Arun Mishra
Regional Director

Enclosures:

- Attachment 1 – Terms of Reference of APA/TF adopted by APANPIRG/25
- Attachment 2 – Provisional Agenda
- Attachment 3 – Meeting Bulletin
- Attachment 4 – Nomination Form

ASIA/PACIFIC
ATS INTER-FACILITY DATA-LINK COMMUNICATION (AIDC)
IMPLEMENTATION TASK FORCE (APA/TF)

TERMS OF REFERENCE

APA/TF Objective and Scope

The Asia/Pacific ATS Inter-Facility Data-Link Communication (AIDC) Implementation Task Force (APA/TF) shall be responsible for overseeing the expedition of AIDC implementation in accordance with the Asia/Pacific Seamless ATM Plan within the Asian Region, with a particular focus on the Bay of Bengal (BOB) and South China Sea (SCS) areas.

Tasks

The APA/TF shall support the implementation of AIDC within the Asia/Pacific Region by:

- a) identifying problems and barriers for implementation of AIDC, with a particular focus on the BOB and SCS areas and establish an **action plan** committing the stakeholders to agreed and realistic* milestones. The action plan should prioritize the actions according to the potential safety impacts of the considered issues and **use the most efficient mechanisms** including Small Working Groups (SWGs), aviation industry teams and/or Go-teams (subject to funding) where required, to directly assist Asia/Pacific administrations within the BOB and SCS areas;
- b) **solving the problems** according to the action plan; and
- c) taking any appropriate action **to meet the AIDC regional targets (phase 1 for 2015 and prepare phase 2018)** as far as practicable, including the development of Asia/Pacific AIDC implementation guidance material* to complement ICAO Standards and Recommended Practices and the deliverables of the ICAO Inter-Regional AIDC Task Force (IRAIDC TF).

* This means that the milestones will take into account the delays induced by funding and implementation of ATM systems upgrades and associated procedures if needed.

** Such guidance material should take into account the density and complexity of air traffic (including the prevalence of ATC coordination errors), the requirements for User Preferred Routing (UPR) and Dynamic Airborne Re-route Planning (DARP), the Flight Information Region Boundary (FIRB) proximity to departure and arrival aerodromes or other FIRBs and ancillary AIDC functions (including automated transfer of Controller-Pilot Data-link Communications (CPDLC) data authority).

Frequency

The APA/TF shall meet approximately twice a year and will use webconferences.

Schedule

The TF should complete its work in accordance with the planning. An indication could be 1 to 2 years for tasks a) and b) and 2 to 3 years for task c).

Reporting

The TF should report to APANPIRG through CNS SG.

Composition of APA/TF

The APA/TF will consist of ATM and CNS representatives from Asia/Pacific States (ANS Providers), IATA, CANSO, IFALPA and IFATCA. Experts on AIDC from outside the Asia/Pacific may attend if their technical input would be beneficial to the APA/TF.

Trans-regional States to the Asia/Pacific concerned by the action plan or having an interest in AIDC may also be invited.



International Civil Aviation Organization

**THE FIRST MEETING OF ASIA/PACIFIC ATS INTER-FACILITY
DATA-LINK COMMUNICATION (AIDC) IMPLEMENTATION TASK FORCE
(APA TF/1) OF APANPIRG**

Bangkok, Thailand, 16 -18 June 2015

PROVISIONAL AGENDA

- Agenda Item 1: Election of Chairperson
- Agenda Item 2: Adoption of Agenda
- Agenda Item 3: Review of outcomes of relevant meetings and AIDC Seminars in 2014
- Agenda Item 4: Issues tracking
- a) identify issues in BOB and SCS regions
 - b) identify issues in other areas of APAC region including transregional problems
- Agenda Item 5: Develop and execute action plan
- Agenda Item 6: Review of regional specific requirements for APAC eANP (Table CNS 1E)
- Agenda Item 7: Asia/Pacific AIDC implementation guidance material
- Agenda Item 8: Sharing of experience on AIDC implementation including training and implementation packages
- Agenda Item 9: APA/TF Action list
- Agenda Item 10: Next meetings
- Agenda Item 11: Any other business



International Civil Aviation Organization

**FIRST MEETING OF THE ASIA/PACIFIC ATS INTER-FACILITY
DATA-LINK COMMUNICATION (AIDC) IMPLEMENTATION TASK FORCE
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Bangkok, Thailand, 16 – 18 June 2015

MEETING BULLETIN

1. Schedule of Meeting

1.1 The opening session of the meeting will be held at 0900 hours on **Tuesday, 16 June 2015** at the Conference Building of the ICAO Regional Office, Bangkok.

1.2 The daily order of business will be announced on the first day of the meeting.

2. Registration of participants

2.1 Participants are requested to register at the Registration Desk in the front of the ICAO Conference Room between 0830 and 0900 hours on the opening day of the Meeting. Participants are also requested to wear the identification badge all the time inside the ICAO premises.

3. Officer and Secretariat concerned with the Meeting

3.1 Messrs. Li Peng and Frederic Lecat, Regional Officers CNS of the ICAO Asia and Pacific Office will act as Secretaries of the Meeting. Their contact addresses are as follows:

Mr. Li Peng, Regional Officer CNS
Tel: +66 (2) 537-8189 to 97 Ext. 158
Fax: +66 (2) 537-8199
E-mail: PLi@icao.int

Mr. Frederic Lecat, Regional Officer CNS
Tel: +66 (2) 537-8189 to 97 Ext. 155
Fax: +66 (2) 537-8199
E-mail: FLecat@icao.int

3.2 The daily Meeting service is the responsibility of Ms. Wilailak Thaveeraksa, Administrative Associate. Ms. Sriprae Somsri, Programme Assistant, will provide secretarial support.

4. Meeting documents for distribution

4.1 All working/information papers and presentations for the meeting will be posted at ICAO APAC website. Participants wishing to present papers for distribution during the meeting are requested to forward them in MS word or Power Point to the Secretariat of the meeting at following e-mail addresses APAC@icao.int as early as possible, **preferably not later than 29 May 2015.**

4.2 Any ICAO publications required by the participants may be obtained from the ICAO Regional Office Library located on the first floor of the Secretariat building. These publications may be purchased or borrowed for reference during the Meeting and returned to the Librarian at the end of the meeting.

5. Location of the ICAO Regional Office and hotel accommodation

5.1 The ICAO Regional Office is located at 252/1 Vipawadee-Rangsit Road, Ladyao, Chatuchak, Bangkok next to the Petroleum Authority of Thailand (PTT) Headquarters and opposite the Sofitel Centara Grand Bangkok Hotel. It is about 40 km away from the Bangkok/Suvarnabhumi International Airport and about 12 km. from the Sukhumvit Road, where most of the recommended hotels are located. Location of the Regional Office and the route map of the Bangkok Mass Transit System (BTS, also known as the Skytrain) and MRTA Sub-way system (the Underground Metro) are published in the APAC website <http://www.icao.int/apac/> under the heading “**Information for Visitors**”.

5.2 The nearest BTS (Skytrain) station to the Office is Mo Chit and the nearest MRTA station to the Office is Phahon Yothin. Detailed routing instructions are provided on the web site.

5.3 Participants may contact the hotels listed directly by telephone/fax/e-mail for reservation. Due to heavy demand for hotel accommodation reservations should be made as early as possible. The Regional Office would be pleased to assist participants in making hotel reservation, if required. **When making reservation, participants should mention that they are attending ICAO meeting to get the special room rate.**

5.4 Participants are requested to make their own arrangements for transportation from the airport to the city and from their hotels to the venue of the meeting.

5.4.1 Thai Airways International and Airport Taxi Services operate private limousine services from the airport to downtown Bangkok, at about Baht 1,000 per vehicle. Public taxi service is also available at the taxi stands at the airport. In addition to the fare indicated in the taximeter, 50 Baht surcharge is required to be paid for hiring a taxi from airport to city. The Bangkok Mass Transit Authority operates Airport Bus service to the city centre.

5.4.2 When departing, the hotel can arrange for transportation to the airport. Public taxis, which are less expensive than hotel taxis, are also available. Most taxis have a fare meter.

6. Passport, visa and customs

6.1 All foreign nationals entering Thailand must possess valid passports or other valid documents for travel. Participants from certain countries are not required to obtain visas for a temporary visit not exceeding 15 days. It should, however, be noted that the temporary visas issued upon arrival at the Airport cannot be extended beyond the period of 15 days except under extraordinary circumstances. It is, therefore, suggested that all participants consider obtaining official visas from the Royal Thai Embassy or Consulate prior to their arrival in Thailand. Participants may wish to obtain information on entry requirements by accessing the web page <http://www.mfa.go.th/main/en/services/123>

6.2 International certificates of vaccination against yellow fever are required if arriving within 6 days after leaving or transiting an infected area.

6.3 There are no restrictions on import of foreign currency. However, if the amount exceeds US\$10,000 it must be declared on entry. Foreign currencies may be taken out of the country up to the amount imported and declared. (Current exchange rate US\$1 = Baht 29.00 approx).

7. Other Useful Information

- 7.1 Time in Thailand is 7 hours ahead of Co-ordinated Universal Time (UTC+7).
- 7.2 International credit cards such as American Express, Diners Club, Visa, Master Card, etc. are normally accepted at major hotels and department stores.
- 7.3 All commercial banks exchange major foreign currencies and are open from 0830 to 1530 hours from Monday through Friday and some keep the foreign exchange counter open until 2000 hours during weekdays. Foreign exchange counters operated by various commercial banks are located at several places in the city and are also open during Saturdays and Sundays and on public holidays from 1000 to 2000 hours. To change travellers' cheques you are required to show your passport.
- 7.4 Weather in Bangkok is generally hot with high humidity. June is part of the wet season in Thailand, which lasts from May until October. More weather information can be obtained from the web site of the Thai Meteorological Department: <http://www.tmd.go.th/en/>
- 7.5 Most hotels add a 10% service charge to the room rate in addition to the government tax of 7%. Baggage boys at hotel expect at least Baht 20. At restaurants, a tip of about 10% is expected unless a service charge has been added to the bill.
- 7.6 Although the tap water in Bangkok is chemically treated, it is, however, recommended that participants drink only bottled water and beverages.



**First Meeting of the Asia/Pacific ATS Inter-Facility
Data-Link (AIDC) Communication Implementation Task Force
(APA TF/1) of APANPIRG**

Bangkok, Thailand
16 – 18 June 2015

Registration Form				
State/ Organization				
Name	<input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	Family name (capitals)	First name	Middle initial
Title/Official Position				
Mailing Address				
Telephone (office)				
Telephone (mobile)				
Fax				
e-mail (1)				
e-mail (2)				
Hotel in Bangkok				

Note: Participants are expected to make their own hotel/visa arrangements

Please submit the completed form by 15 April 2015 by e-mail, fax or mail.

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